



**Hamilton
Downtown Mosque**

Custodian of Hamilton Downtown Mosque, Community Centre and School

Title of Post: Custodian – Hamilton Downtown Mosque Community Centre.

Responsible to: Board of Directors and board assigned supervisor

Start Date: September 15, 2022.

Salary: Negotiable based on experience.

Hours of work: Full time

Main Purpose of post: We are currently seeking a reliable and dedicated Custodian to maintain our facilities (Mosque, Community Center and School). We take great pride in the external and internal appearance of our facility and see it as a reflection of our mosque, so we expect our Custodian to take the same pride in their work. Our ideal candidate is careful and thorough, cleaning and tidying the premises with great care and an eye for detail. We prefer applicants who have some professional custodial experience, but we are willing to train the right person.

Custodian Duties and Responsibilities

- Taking out the trash, tidying, rearranging furniture, and wiping surfaces as needed
- Sweeping and mopping of floors, as well as vacuuming carpets
- Daily cleaning and sanitizing of all bathroom facilities, including toilets, sinks, showers, and mirrors
- Restock necessary items, such as soap and paper products
- General outdoor services and maintenance, such as watering plants, mowing the lawn, sweeping entry areas, cleaning glass doors at entrances
- Safe and proper use of insecticides to prevent infestation by dangerous pests
- Lockdown facilities at the end of the day for safety, including locking doors, closing windows, sweeping through facility to ensure no overnight stay.

Custodian Requirements and Qualifications

- High school diploma or equivalent preferred
- Some professional work experience as custodian, janitor, or a similar role a plus
- Working knowledge of industrial cleaning equipment and appliances and how to maintain them
- Understanding of safety protocols such as disposal of chemicals and other hazardous items
- Comfortable with basic landscaping and maintenance tasks
- Detail-oriented and conscientiousness
- Able to work 8 hours on your feet and lift up to 30 lbs

TO APPLY: Please complete the application online under job application on our website at contact@downtownmosque.com with a covering letter detailing how you meet the custodian specification

- The closing date for the post is 12 PM on September 6, 2022
- This is subject to 2 references (professional if applicable)
- A vulnerable Sector Check with criminal record check is mandatory prior to start date
- Please note only shortlisted candidates will be contacted for this position